



SURLINGHAM PARISH COUNCIL

Minutes of the meeting on Tuesday 18 September 2018 at the Parish hall

Present: Chair John Broom, Councillors: Heidi Dimmock arrived late, Sheryl Hackney arrived late, Phil Reeve, Barbara Rix and Pat Scowen, Clerk Janet Rogers and 9 members of the public

1. Welcome from the Chairman
2. To receive and accepts apologies and approval of absences – **Apologies Liz Robertson and Vic Thomson**
3. To receive declarations of Interest on agenda items – **None**
4. Resolution to approve as accurate the minutes of meetings on 17/07/2018 and 4/09/2018. Councillor Robertson submitted a resolution to amend item 13 of the minutes of the 17 July 2018. **This was agreed, and the amendment signed by the Chair. (4 Councillors present)**
5. To receive Clerks report on matters arising **Dog Bins** – Waiting for SNDC to confirm the locations. **Boardwalk** – update from NCC. Definitive map and boundary work has been carried out hence the delay in coming back to the parishes. Following a meeting with the definitive map team, a stakeholder meeting will be arranged and a public meeting will be arranged to discuss the wherryman's way. It may appear that NCC has not been making any progress whereas some really accurate information has been collated in order to resolve a number of long held issues across the whole area. **Remedial electrical work** – Completed sensor lights in corridor and toilets all emergency lighting now functioning, new outside lights. The electricity override switch has been removed to enable the installation of the sensor light. **Ongoing Hall maintenance** – Three quotes in for roof from £15k to £25k. First quotes in for sensor light in rear corridor and LED lights throughout £898.20. Linked smoke and heat sensors throughout £580.01 Electricity sub meter for school kitchen £288.19. Total £1766.40. **Storage space within the hall – Discussion at the last meeting regarding the lack of storage space. Quotes for French doors in the hall £2500 plus cost of a shed. The Chair suggested suitable trolleys for equipment could resolve the problem and be more cost effective. School hall Hire** – School has had to reduce hours in the hall due to budget restrictions. This is likely to reduce income to the hall by approximately £1500p.a. **First Aid training** – EAAA 25 October 2018 6:00p.m. take up is 17 so there are few spaces left maximum is 20.

6. To receive reports from the County and District Councillor – **None received.**
7. The Chair will open the meeting for Parishioners Questions and Statements in respect of the business **on the Agenda** (15 minutes) **Confirmation of the sites for the location of the new dog bins was requested. They will be at St Mary's Church and on the Covey. Concern at the speed and lack of safety of the No 85 bus travelling through the village. Parish Council to raise this with Konectbus.**
8. To respond to Planning application 2018/1819 Mr Nicholas Gooch, Manor House, Surlingham Norfolk NR14 7DE Proposal: New Access and retention of car park **The Parish Council supported the application with a request that South Norfolk District Council ensures that work to block the original entrance is completed promptly. In addition, that they approach Norfolk County Council to consider if there are alterations that could be made to the other access points to the property to further improve safety given that they are also situated on a blind bend. Agreed (5 Councillors present)**
9. To approve installation of traffic signs as per NCC quotation **The Parish Council considered the installation of 4 the children's traffic calming signs. One on each of the two school signs on School road and Walnut hill and one on each of the two pedestrian signs on Ferry Road as recommended by NCC. The cost will be £1231.59. - Approved (6)**
10. To discuss Surlingham Country Fayre 2019 – Councillor Reeve would like to arrange a traditional Country Fayre next year including country pursuits and asked for the Parish Councils support – **Agreed (5) Councillor Scowen gave feedback on the 2018 Fayre held at Padamaloka. Proceeds were for the repairs to the tower of St Mary's church and £730 was raised. Groups were free to use the proceeds to boost their own funds those included Forest Schools, Ted Ellis Trust and WI . Padmaloka donated £300 to the Parish Council to help towards the maintenance of the Parish Hall.**
11. To complete annual review of Risk Assessments for The Staithe and Pond. **Both risk assessments are still correct. It was noted the guard rails around the pond need attention. The pond is not the responsibility of the Parish Council so a request to repair the rails was sent to NCC. NCC responded that the guard rails are being monitored and there is no intention, at this stage to carry out repairs.**
12. Correspondence – **Letter from Age UK thanking the Parish Council for a donation. Email from John Stokoe regarding a memorial to the late Dave Kinney. A tree has been suggested for the green at Millcroft. South Norfolk District Council has responsibility for the area, Mr Stokoe was advised to refer to them for advice etc. Three emails regarding various items including the Parish Council's response to the request from the Planning Inspectorate regarding the Floating Lodges at Brickyard Farm. Councillor Dimmock responded as chair of that meeting. 'We decided that if the only reason for refusal was due to the risk of flooding we didn't have an issue. If SNDC only had an issue with flooding we voted to change from a neutral**

position to support the application as the lodges are designed to be float'. Other comments in the correspondence referred to greater transparency of discussion and voting in the minutes. The minutes are agreed at every meeting if the Councillors feel they are not adequate this can be addressed. Regarding the voting. This has been taken on board. Numbers of votes and not names are recorded to ensure Councillors are free to vote as they see fit without fear of reprisal. Finally, NCC have written to ask for the Parish Council's comments regarding the extension of the 30mph from The Street to The Common just past Leaches Turn. Parish Council agreed the change and asked given the width of the road, speed and volume of traffic that NCC consider extending the 30mph further along towards Ferry Corner.

13. To authorise Clerk training £85 and Bursary application for £50. AGM Free, Grants and Funding £30.00, Spring Conference £55.00 (estimated) **Agreed (6)**
14. Finance - To authorise payments/cheques as per schedule salaries £486.01, Bullfinch WW1 Beacon £432, Groundsman (September) £30
15. To note items for inclusion on the next council agenda – **Playground fence and gate, Quotations for roof etc. Tree for the pond, Quarterly report. Village Plan**
16. To confirm the date of the next meeting **16 October 2018**
17. **The meeting closed at 8:30p.m. with the WW1 planning meeting following on.**