



## SURLINGHAM PARISH COUNCIL

### Minutes of the meeting on Tuesday 11 July 2019 at the Parish hall

**Present:** Councillors: John Broom, Will Mack, Phil Reeve, Pat Scowen, Mike Stiff, Clerk Janet Rogers and thirteen members of the public.

1. Welcome by the Chairman
2. Apologies and approval of absence – **Councillor Swinborne sent his apologies**
3. Public Question Time in respect of the item on the Agenda (15 minutes)  
**Attendees expressed their concerns arising from the recent issues concerning the Staith. Views raised were noted for consideration by councillors in their closed discussions.**
4. Correspondence – **The Chairman read Councillor Rix's letter of resignation. Those present responded with a round of applause in recognition of her contribution to the village over many years.**
5. A resolution to exclude the public and press from item 6 because their presence would be prejudicial to the public interest due to the confidential nature (Public Bodies Admission to meetings Act 1960) – **The meeting was closed to the public**
6. Surlingham Staith

**The Council discussed the matter fully and the following decisions were reached:**

**1 - the rubble in the hole made by the fallen tree has, since the issue was first raised, been covered with soil, therefore the council decided to accept the situation as it currently is; however, the council is concerned that in future no material should be deposited in the area without council approval.**

**2 - it is clear that over many years successive parish councils have neglected their responsibility to establish a management plan for the area, relying on Mr. and Mrs. Rix to manage the area without parish council input; recognising this failure, the council agreed an apology was due to Mr & Mrs Rix which would be included in the Council's reply to Mrs Rix's letter of resignation. It was also decided that a management plan for the area should be established. Council further decided to review all assets for which it is responsible to ensure management plans are in place for all relevant areas;**

**3 - following receipt of Councillor Rix's resignation letter, the parish council agreed a letter should be sent to her acknowledging her contribution to both the council and village life over many years and thanking her for this service.**

**There being no further discussion, the meeting closed at 9pm**