

# SURLINGHAM PARISH COUNCIL

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Parish Clerk

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## Members

Councillors are hereby summoned to this Parish Council Meeting of Claxton Parish Council. Members of the Press and the Public are invited to attend and address the Council during the public participation session. The law does not permit members of the public and the press to take part in the debates.

**Date:** Tuesday 11<sup>th</sup> July 2023

**Time:** 7.30pm

**Place:** Surlingham Village Hall

**In line with standing orders the meeting will close no later than 9:30pm.**

## AGENDA

1. Welcome from the Chair
2. To receive and approve apologies for absence.
3. To receive any declarations of interest from Members & consider requests for dispensation.
4. To approve the minutes of the Parish Council meeting held on 13<sup>th</sup> June 2023.
5. Adjournment for Public Participation (15 minutes allowed for). This provides an opportunity for members of the public to raise questions about and comment on items on the agenda before the Council make decisions.
6. **Reports from:**
  - 6.1 Parish Clerk.
  - 6.2 County/District Councillor, Cllr Vic Thomson.
  - 6.3 Cllr M White – School Agreement.
  - 6.4 Cllr R Aktins – Rivers, Cycle/Footpaths.
  - 6.5 Cllr P Scowen – Flooding in the Village.
7. **Matters arising from May's meeting:**
  - 7.1 Door quote for kitchen.
  - 7.2 SAM2/Volunteers.
  - 7.3 Film night.
  - 7.4 Hall usage/Heating engineers.
  - 7.5 Village Hall sign.
  - 7.6 Timers in Village Hall.
  - 7.7 Steps outside the Village Hall.
  - 7.8 Play area/Inspection.
  - 7.9 Energy provider.
  - 7.10 Community Volunteering.
  - 7.11 Civility and Respect Pledge.
  - 7.12 Rivers and Footpaths.
8. **Correspondence:**
  - 8.1 Armed Forces Covenant Pledge.

- 8.2 Parish Partnership.
  - 8.2.1. Update on 22/23 bid.
  - 8.2.2. Grants towards the cost of signs.
- 9. **Policies:**
  - 9.1 Review existing policies:
    - 9.1.1. Financial Regulations.
  - 9.2 To approve recommended policies:
    - 9.2.1. General Reserves.
      - 9.2.1.1. Reserves report.
    - 9.2.2. Complaints.
    - 9.2.3. Training.
    - 9.2.4. Co-option.
    - 9.2.5. Expenses.
    - 9.2.6. Grant Awarding.
- 10. **Planning:**
  - 10.1 To receive any new planning applications and make comment.
  - 10.2 To receive the results and updates on any outstanding applications.
    - 10.2.1. 2022/1505 – Erection of annexe and store to rear of dwelling – REFUSED.
- 11. **Highways:**
  - 11.1 To receive a report on any highways issues outstanding.
- 12. **Finance:**
  - 12.1 To receive a Statement of Accounts as at 11<sup>th</sup> July 2023.
  - 12.2 To note the bank balance.
  - 12.3 To note any receipts.
  - 12.4 To note any grants.
  - 12.5 To approve standing order for Booking Clerk/Cleaner.
  - 12.6 To approve payment of invoices and other expenses received since last meeting (see payment schedule).
- 13. To receive updates from individual Council Members (for information only).
- 14. To receive any items for inclusion on the next agenda (for information only).
- 15. To confirm date and time of the next Parish Council Meeting as Tuesday 12<sup>th</sup> September 2023 at 7.30pm in Surlingham Village Hall.