

# SURLINGHAM PARISH COUNCIL



Charlotte Rust  
Parish Clerk

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## Members

Councillors are hereby summoned to this Parish Council Meeting of Surlingham Parish Council. Members of the Press and the Public are invited to attend and address the Council during the public participation session. The law does not permit members of the public and the press to take part in the debates.

**Date:** Tuesday 10<sup>th</sup> October 2023

**Time:** 7.30pm

**Place:** Surlingham Village Hall

**In line with standing orders the meeting will close no later than 9:30pm.**

## AGENDA

1. Welcome from the Chair
2. To receive and approve apologies for absence.
3. To receive any declarations of interest from Members & consider requests for dispensation.
4. To approve the minutes of the Parish Council meeting held on 12<sup>th</sup> September 2023.
5. **Matters arising from September's meeting:**
  - 5.1 Replacement fire door.
  - 5.2 Flooding in the village.
  - 5.3 Film night questionnaire results.
  - 5.4 SAM2 agreement.
  - 5.5 Heating engineers.
  - 5.6 Timers in the Village Hall.
  - 5.7 Play area repairs.
  - 5.8 Energy provider and contract.
  - 5.9 Parish Partnership 24/25.
  - 5.10 Maintenance provider agreement.
6. **Reports from:**
  - 6.1 Parish Clerk.
  - 6.2 County/District Councillor, Cllr Vic Thomson.
  - 6.3 Cllr M White – School Agreement.
  - 6.4 Cllr R Aktins – Rivers, Cycle/Footpaths.
7. Adjournment for Public Participation (15 minutes allowed for). This provides an opportunity for members of the public to raise questions about and comment on items on the agenda before the Council make decisions.
8. **Correspondence:**
  - 8.1 Hedge cutting.
    - 8.1.1. Hedges obscuring 30mph signs.
  - 8.2 Hall storage.
  - 8.3 Speeding letter.

- 8.4 Bells, Bees and Birds.
- 9. **Planning:**
  - 9.1 To receive any new planning applications and make comment.
    - 9.1.1. 2023/2882: TPO – Dead/dangerous tree; Fell Tree (T2) - Under an exception of the TPO restrictions for dead trees.
  - 9.2 To receive the results and updates on any outstanding applications.
    - 9.2.1. 2023/2882: TPO – Dead/dangerous tree; Fell Tree (T2) - Under an exception of the TPO restrictions for dead trees. EXEMPT TREE WORKS
- 10. **Policies:**
  - 10.1 Code of Conduct.
- 11. **Finance:**
  - 11.1 To receive a Statement of Accounts as of 10<sup>th</sup> October 2023.
  - 11.2 To note the bank balance.
  - 11.3 To note any receipts.
  - 11.4 To note any grants.
  - 11.5 To approve payment of invoices and other expenses received since last meeting (see payment schedule).
- 12. To receive updates from individual Council Members (for information only).
- 13. To receive any items for inclusion on the next agenda (for information only).
- 14. To confirm date and time of the next Parish Council Meeting as Tuesday 14<sup>th</sup> November 2023 at 7.30pm in Surlingham Village Hall.
- 15. Resolution to exclude members of the public and press under the Public Bodies (Admission to Meetings) Act 1960.
  - 15.1 Hall hire price review.