

# SURLINGHAM PARISH COUNCIL



Charlotte Rust  
Parish Clerk

07960 887791  
surlinghampc@outlook.com

## Members

Councillors are hereby summoned to this Parish Council Meeting of Surlingham Parish Council. Members of the Press and the Public are invited to attend and address the Council during the public participation session. The law does not permit members of the public and the press to take part in the debates.

**Date:** Tuesday 14<sup>th</sup> November 2023

**Time:** 7.30pm

**Place:** Surlingham Village Hall

**In line with standing orders the meeting will close no later than 9:30pm.**

## AGENDA

1. Welcome from the Chair
2. To receive and approve apologies for absence.
3. To receive any declarations of interest from Members & consider requests for dispensation.
4. To approve the minutes of the Parish Council meeting held on 11<sup>th</sup> October 2023.
5. **Matters arising from October's meeting:**
  - 5.1 Replacement fire door.
  - 5.2 Flooding in the village.
  - 5.3 Film night.
  - 5.4 SAM2.
  - 5.5 Heating engineers.
  - 5.6 Timers in the Village Hall.
  - 5.7 Play area repairs.
  - 5.8 Energy provider.
6. **Reports from:**
  - 6.1 Parish Clerk.
  - 6.2 County/District Councillor, Cllr Vic Thomson.
  - 6.3 Cllr M White – School Agreement.
  - 6.4 Cllr R Aktins – Rivers, Ponds, Cycle/Footpaths.
7. Adjournment for Public Participation (15 minutes allowed for). This provides an opportunity for members of the public to raise questions about and comment on items on the agenda before the Council make decisions.
8. **Correspondence:**
  - 8.1 Konnect Bus.
  - 8.2 Village Hall maintenance.
  - 8.3 Hall storage.
9. Councillor email address.
10. To approve fire appliance testing quote.
11. Litter pick.

12. Key safe for hall.
13. **Planning:**
  - 13.1 To receive any new planning applications and make comment.
    - 13.1.1. BA/2023/0391/FUL - Replace existing timber frame Warden's office with new timber frame office - Wheatfen Broad Nature Reserve , The Covey, Surlingham, Norfolk.
    - 13.1.2. 2023/3268 - Two bay cart lodge to front - 34A Greens Croft Mill Road Surlingham.
  - 13.2 To receive the results and updates on any outstanding applications.
    - 13.2.1. 2023/2249 - 2 bay cart lodge with storage, Eastfield New Road Surlingham Norfolk – APPROVED WITH CONDITIONS.
14. **Finance:**
  - 14.1 Budget 2024/25.
  - 14.2 To approve Clerk's national pay increase for SCP14 for 2023/24.
  - 14.3 To approve Clerk's back pay from April 2024 in line with item 14.2.
  - 14.4 To approve for the Chair to sign standing order amendment for the Clerk's salary increase.
  - 14.5 To receive a Statement of Accounts as of 14<sup>th</sup> November 2023.
  - 14.6 To note any receipts.
  - 14.7 To approve payment of invoices and other expenses received since last meeting (see payment schedule).
15. To receive updates from individual Council Members (for information only).
16. To receive any items for inclusion on the next agenda (for information only).
17. To confirm date and time of the next Parish Council Meeting as Tuesday 12<sup>th</sup> December 2023 at 7.30pm in Surlingham Village Hall.