

Surlingham Parish Council



Agenda

Date: Tuesday 14th May

Time: 7.30pm

Place: Surlingham Village Hall

Councillors are hereby summoned to this Parish Council Meeting of Surlingham Parish Council. Members of the Press and the Public are invited to attend and address the Council during the public participation session. The law does not permit members of the public and the press to take part in the debates.

Charlotte Rust, Parish Clerk & RFO - surlinghampc@outlook.com

1. Welcome from the Chair.
2. To elect Chair/Vice Chair and sign Declaration of Acceptance of Office(s).
3. To receive and approve apologies for absence.
4. To receive any declarations of interest from Members & consider requests for dispensation.
5. To approve the minutes of the Parish Council meeting held on 9th April 2024.
6. Matters arising from March and April's meeting, including Clerk's report.
7. **Reports from:**
 - 7.1 County/District Councillor, Cllr Vic Thomson.
 - 7.2 Cllr R Aktins – Rivers, Ponds, Cycle/Footpaths.
 - 7.3 Cllr P Scowen – Biodiversity.
8. Adjournment for Public Participation (15 minutes allowed for).
9. **Play Area:**
 - 9.1 To approve quotation for the play area repairs.
 - 9.2 To approve quote for the annual play area inspection.
 - 9.3 To consider the Clerk's recommendation for weekly play area inspections.
10. To consider and approve quote for insurance for 2024/25.
11. To discuss understanding of the governing document for Surlingham Church and Poor's Charity.
12. To approve wording to be sent to Surlingham Church and Poor's Charity regarding the term of trustees.
13. To receive an update on the Village Gateways and Wigs Wags.
14. To consider Surlingham Primary School's request to move its breakfast club to the Village Hall.
15. To consider Reconnecting Surlingham Church to the River Yare proposal.
16. To discuss the Staithe Track.
17. **Highways:**
 - 17.1 ENQ900243994 – Dislodged sleepers by FP2.
18. **Planning:**
 - 18.1 2023/3268 – Two bay cart lodge to front – 34A Greens Croft – APPEAL.
 - 18.2 BA/2016/0006/TPO – Part of Long Plantation and New Plantation Of, Hill House Road, Bramerton & Surlingham, Norfolk.
19. **Correspondence:**
 - 19.1 SAM2 additional location.
 - 19.2 Play Streets.
20. **Finance:**
 - 20.1 To receive a Statement of Accounts as of 14th May.
 - 20.2 To note any receipts and approve payments as per May's payment schedule.
21. To receive updates from individual Council Members (for information only).
22. To receive any items for inclusion on the next agenda (for information only).

23. To confirm date and time of the next meeting which is the Annual Parish Council Meeting as Tuesday 11th June 2024 at 7.30pm in Surlingham Village Hall.
24. Resolution to exclude members of the public and press under the Public Bodies (admission to Meetings) Act 1960.
 - 24.1 To approve the Clerks Appraisal and Salary Review.
 - 24.2 To approve the letter amending the Standing Order for the Clerks salary.