

# Surlingham Parish Council

## AGENDA

**Date:** Tuesday 12<sup>th</sup> November 2024

**Time:** 7.30pm

**Place:** Surlingham Village Hall

Councillors are hereby summoned to this Parish Council Meeting of Surlingham Parish Council. Members of the Press and the Public are invited to attend and address the Council during the public participation session. The law does not permit members of the public and the press to take part in the debates.

*Charlotte Rust*, Parish Clerk & RFO - [surlinghampc@outlook.com](mailto:surlinghampc@outlook.com)

1. Welcome from the Chair.
2. To elect a Vice-Chair and receive signed Declarations of Office.
3. To receive and approve apologies for absence.
4. To receive any declarations of interest from Members & consider requests for dispensation.
5. To approve the minutes of the Parish Council meeting held on 8<sup>th</sup> October 2024.
6. Matters arising from October's meeting, including Clerk's report.
7. **Reports from:**
  - 7.1 County/District Councillor, Councillor Vic Thomson.
  - 7.2 Councillor R Aktins – Rivers, Ponds, Cycle/Footpaths.
    - 7.2.1. To discuss allotment footpath.
  - 7.3 Councillor M White – Play Area inspection.
8. Adjournment for Public Participation (15 minutes allowed for).
9. To discuss briefing document on flooding prepared on the Environment Agency's Report by Councillors' M White and P Scowen.
10. To consider and approve quote for painting of the hall.
11. To discuss the Lunch Club.
12. **Policies:**
  - 12.1 Planning Policy.
13. **Correspondence:**
  - 13.1 Hall cleanliness following hall hire.
14. **Finance:**
  - 14.1 To discuss the draft budget for 2025/2026.
  - 14.2 To receive a Statement of Accounts as of 12<sup>th</sup> November 2024.
  - 14.3 To approve the Clerk's salary in line with The Local Government Association's salary scale for 2024/25 and sign letter amending the salary standing order.
  - 14.4 To sign updated bank mandate.
  - 14.5 To note any receipts and approve payments as per November's payment schedule.
15. To receive updates from individual Council Members (for information only).
16. To receive any items for inclusion on the next agenda (for information only).
17. To confirm date and time of the next meeting which is the Parish Council Meeting as Tuesday 10<sup>th</sup> December at 7.30pm in Surlingham Village Hall.