

Surlingham Parish Council

AGENDA



Date: Tuesday 14th April 2026

Time: To follow the Annual Parish Meeting after a mandatory 2-minute wait.

Place: Surlingham Village Hall

Councillors are hereby summoned to this Parish Council Meeting of Surlingham Parish Council. Members of the Press and the Public are invited to attend and address the Council during the public participation session. The law does not permit members of the public and the press to take part in the debates.

Charlotte Rust, Parish Clerk & RFO – clerk@surlingham-pc.gov.uk

1. Welcome from the Chair. (1 min)
2. To receive and approve apologies for absence. (1 min)
3. To receive any declarations of interest from Members & consider requests for dispensation. (1 min)
4. To approve the minutes of the Parish Council meeting held on 10th March 2026. (3 min)
5. Adjournment for Public Participation (15 min).
6. **Finance:** (10 min)
 - 6.1 To receive Finance Report for 2025-2026.
 - 6.2 To receive the Bank reconciliation and Statement of Accounts as of 14th April 2026.
 - 6.3 To note any receipts and approve payments as per April's payment schedule.
7. **Policies:** (15 min)
 - 7.1 Disciplinary.
 - 7.2 Grievance.
 - 7.3 Internal Control Policy.
8. The Big South Norfolk Litter Pick 2026.
9. **Planning:** (5 min)
 - 9.1 **Applications:**
 - 9.1.1. 2026/0520 – Surlingham Lodge – Change of use of two holiday lets units (C1) into one dwelling (C3) with associated alterations including porch, solar panels, cartlodge, curtilage subdivision and access/parking.
 - 9.1.2. 2026/0604 – New Barn – Variation of condition 2 – Change to ground floor layout and fenestration changes and proposed material changes, from existing application 2023/1261.
 - 9.2 **Decisions:**
 - 9.2.1. 2023/0137 – Land North of The Green – Outline planning for a single, detached, private residential dwelling. South Norfolk District Council Approved with Conditions.
10. To receive updates from individual Council Members (for information only). (1 min)
11. To receive any items for inclusion on the next agenda (for information only). (1 min)
12. To confirm date and time of the next meeting as Tuesday 12th May 2026 at 7.30pm in Surlingham Village Hall which is the Annual Parish Council Meeting. (1 min).
13. **Resolution to exclude members of the public and press under the Public Bodies (admission to Meetings) Act 1960.**
 - 13.1 To receive and consider the Clerk's response to the Council's proposed increase in contracted hours.